Islamic Center of Davis

Weekend Islamic School Program

Guidelines and Regulations

Prepared by:

Weekend Islamic School Team

October 2011

Session 2010-2011 school years
Two semesters

Islamic Center of Davis
539 Russell Blvd, Davis, 95616
Tel: (530) 756-5216
Dear Parents and Students,

Assalaamu `Alaikum,

We would like to welcome all the students and the parents. Our goal is to provide Islamic Education for young Muslims ages 5 and up and to build Muslim identity. We focus on three main subjects: Quran, Arabic and Islamic Studies. Our class is held weekly on Sundays from 10:00am to 1:30pm. We hope you all will have an exciting and educational school year. Here is some information you will find useful for you and your student.

We will meet for 33 weeks this school year. ICD Weekend Islamic school program is designed to help students ages 5 and up to learn the basic knowledge that will help them practice Islam in their daily lives. Parents are asked to facilitate their students' practice of Islamic behavior. This includes being a partner with your child’s Islamic education (such as reviewing homework) and through practice. One of the major practices is praying the Dhuhr prayer at the conclusion of school on Sundays (and another prayer during the week) with your students in congregation.

Please be prompt!

SCHOOL SCHEDULE

<table>
<thead>
<tr>
<th>Items</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assembly</td>
<td>10:00 - 10:15</td>
</tr>
<tr>
<td>Period 1</td>
<td>10:15 – 11:00</td>
</tr>
<tr>
<td>Period 2</td>
<td>11:00 – 12:00</td>
</tr>
<tr>
<td>Snack + Break</td>
<td>12:00 – 12:30</td>
</tr>
<tr>
<td>Period 3</td>
<td>12:30 – 1:15</td>
</tr>
<tr>
<td>Salah class</td>
<td>1:15 – 1:20</td>
</tr>
<tr>
<td>Dhuhr Prayer</td>
<td>1:30</td>
</tr>
</tbody>
</table>
OUR VISION

The weekend Islamic School aims to develop, for its students, self-assurance as American Muslims with a commitment to honoring family, community involvement, and respecting others. The Weekend Islamic School strives to instill ethical values in the students towards becoming productive and responsible members of our society.

This vision is in accord with the overall vision of ICD, with focus on Islamic teachings for the children and youth of the community.

OUR PHILOSOPHY

We hope to achieve this by:

- building an American Muslim identity,
- providing a strong foundation in Islamic beliefs, practices, history, and traditions
- inculcating a desire to gain knowledge of Islam via the teachings of the Qur’an and the Sunnah.

SCHOOL POLICIES

STUDENTS

**Tardiness:** Any student who arrives 10 minutes after the assembly begins (i.e. after 10 AM) will be counted as tardy. Every 3 times a student is late to school, they will be required to stay after school and clean the class room.

**Attendance:** Absences will affect your education and grade. Please attend class every Sunday. If you have to be absent, please let us know the Sunday before the absence. Students will be responsible for making up any assignments during his/her absence.

**Tuition:** The tuition for one student is $50.00 per school year, $80.00 for two and $100.00 three or more students per year. There is a separate cost for the books about which the students will be informed by their teachers.

**Dress Code:** All ICD students must wear modest clothing. Girls must wear outfits that have long sleeves and covers to the ankles. They also must cover their hair. Boys can wear short sleeves, but must wear long pants. Clothes for boys and girls must be loose and not see-through.
Behavior in class

- Must bring your required textbook, notebooks and a pen/pencil.
- Obey and have respect for teachers, authority, and other students.
- Raise your hand before speaking. Otherwise, sit quietly during class time, and not talk, shout, yell, whisper, laugh or otherwise disturb their fellow students.
- Don’t touch anything that’s not yours in the classroom or anywhere else.
- Do not hit, punch, slap, otherwise fight, or injure their fellow students.
- After school, wait inside the masjid while waiting for your parents.
- Do not congregate near the water fountain.
- Student cell phones MUST be TURNED OFF during school hours. Students found talking or ‘messaging’ on their phones will have the devices confiscated, and will be subject to disciplinary action.
- Toys, Cards, Magazines, Headphones, Beepers, Cellular Phones, Radios (i.e. I PODs, Walkman, MP3 Players) and Electronic Games (such as Game Boys) are not allowed at School. If such a radio/game is accidentally brought to school, it should either be left in the student’s backpack or at the Registrar’s desk until the end of the school day.

Behavior in masjid

- While in the prayer hall, no running, playing or raising your voice
- While praying, concentrate and do not talk to others.
- No violence or swearing (in or outside the masjid).

PARENTS

Drop-Off/Pick-Up:

Parents are required to park their car and accompany their child to the prayer hall, where assembly is held. Parents are required to sign in their child and ensure that their child is seated in the assembly area before the school begins. Parents are also required to come inside and sign out their child after Dhuhr prayer.

Other expectations:

- Parents will be notified of the school’s curriculum, and will be expected to help their children with learning and homework.
- Parents who attend classes must sit quietly at the back of the class and must not talk or disturb the students.
- Parents are encouraged to volunteer. Please contact your child’s parent-teacher coordinator to be a teacher’s aide, prayer hall monitor, library checkout officer or do office duty.
• Parents are not allowed in the class while the class is in session.
• All parents are asked to bring snack once during the semester.
• Parents are encouraged to stay for Dhuhr prayer with their children.
• Parents are requested to check their child’s backpack or binder every week for homework assignments, handouts, announcements, etc.
• Please make sure your child brings all the necessary supplies to each class, including a pencil, notebook, binder/backpack and textbooks.
• Any complaints about kids, school or school related issues must be submitted to School administrators immediately so it can be investigated as quickly as possible.

DISCIPLINARY ACTION POLICY

Students who violate the above code of conduct inside class or masjid will
• be spoken to by their teacher, and asked to refrain from their bad conduct
• failing that, a note shall be sent home to the parent
• failing that, the student will be suspended.

ACADEMICS AND GRADING POLICY

Teachers will submit progress report at the end of the semester and a final grade to the office at the end of the year and indicate whether the student passed or failed the class. Teacher will also send report cards home for parents.

Any questions regarding your child’s progress in class and his/her performance should be directed to their respective teacher(s). Contact information for teachers and school administrators are provided below. All teachers are required to distribute a syllabus at the beginning of the semester indicating weekly homework assignments, test dates and what will be taught throughout the semester.

SNACK PROGRAM

Parents are requested to volunteer once or twice a semester for the snack program. All parents will be called based on a schedule set by school administrator.
Weekend Islamic school - Important Dates 2011-2012

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>October 09</td>
<td>Registration</td>
</tr>
<tr>
<td>November 27</td>
<td>Thanks giving break - No School</td>
</tr>
<tr>
<td>December 25</td>
<td>Winter break – No school</td>
</tr>
<tr>
<td>February 12</td>
<td>Parents teachers meeting</td>
</tr>
<tr>
<td>March 04</td>
<td>Teachers meeting</td>
</tr>
<tr>
<td>May 27</td>
<td>Final Exam</td>
</tr>
<tr>
<td>June 03</td>
<td>Student progress/Parent teacher meeting - End of semester</td>
</tr>
</tbody>
</table>

(Above dates and schedules are subject to change)

Volunteers

Weekend Islamic school is always looking for volunteers to ensure that kids receive the best education in the best environment. Please contact one of the school administrators to find out the best volunteer opportunities waiting for you!

If there are any questions, comments or suggestions about Weekend Islamic school or about this packet, please feel free to drop us a line or call school administrators.

I have read the rules

Print child’s name:..............................................................................................................

Print parent’s name: ............................................................................................................

Parent’s signature:..............................................................................................................

Date:.................................................................................................................................